

Associate - Real Estate & Land Use

Risa Heller Communications is a leading communications and public affairs consultancy based in New York City. We are looking for an exceptional and driven communications professional to join Our Real Estate & Land Use Practice, which leads strategic communications for many of the highest profile real estate, park and economic development projects in New York City and around the region.

Primary Responsibilities

- Research, draft and edit client-facing materials, including communications plans, press releases, fact-sheets, award submissions, Op-Eds and memos
- Constantly monitor media coverage; developing coverage reports for clients in a timely fashion
- Generate creative ideas to help clients break through the noise and secure earned media coverage in print, broadcast, and online publications
- Staff in person events as needed

Core Competencies/Qualifications

- Excellent verbal and written communications skills, with a proven ability to produce well-written and compelling documents on tight deadlines
- Highly organized, detail-oriented and independent individual who can quickly analyze issues, execute several projects simultaneously, and think creatively and problem-solve to advance client priorities
- Ability to work well with others in a fast-paced, deadline-driven environment and to build strong relationships with coworkers and members of the media
- Sense of humor, lots of energy, a strong interest in current events, and an understanding of NYC and national media
- Bachelor's degree required
- 1-2 years relevant experience in public relations/strategic communications is preferred

The base annual salary for this position is \$55,000. Employees are also eligible for an annual bonus based on performance. RHC provides generous benefits including coverage for medical, dental and vision insurance, flexible spending accounts, 401(k) with employer contribution, paid parental leave and time off for vacation, holidays and sick leave.

Please email a cover letter and resume to jobs@risaheller.com.