

## VICE PRESIDENT – CRISIS COMMUNICATIONS

Risa Heller Communications is a leading public relations and strategic communications consultancy based in New York City. Steeped in crisis communications, we work on the front lines of high-profile, issues management situations every day, designing and executing strategies that help our clients successfully navigate complicated issues, protect their reputations, take on complex regulatory fights and win. We are looking for an exceptional, dynamic, and driven communications professional to join our fast-growing team. This position is located in New York and requires a minimum of three days per week in the office.

VPs are critical members of the team at Risa Heller Communications and have excellent opportunities for growth. The base annual salary for this position is between \$150,000 and \$180,000 per year. Employees are also eligible for an annual bonus based on performance. RHC provides generous benefits including coverage for medical, dental and vision insurance, flexible spending accounts, 401(k) with employer contribution, paid parental leave and time off for vacation, holidays and sick leave.

### Primary Responsibilities

- Create and implement strategic communications programs for a variety of clients across a range of industries.
- Lead multiple accounts in varying topic areas, managing significant and sensitive client relationships.
- Work collaboratively with legal teams and financial advisors, as part of our clients' core set of advisory relationships, to provide integrated guidance and counsel to clients as they move through critical moments
- Draft strategic communications plans that demonstrate a sophisticated understanding of client issues and expert knowledge of communications tactics and the media landscape
- Manage production of day-to-day client deliverables – including researching, drafting, and editing materials such as communications plans, press releases, fact sheets, talking points, op-eds, and memos
- Maintain strong reporter relationships and engage directly with global top-tier media to shape stories and serve as an on-the-record spokesperson
- Constantly generate creative ideas to help clients break through the noise and secure earned media coverage
- Build talented teams, mentoring and managing junior staff and overseeing their work product

### Core Competencies/Qualifications

- At least ten years of experience in political communications, corporate communications, public affairs, or journalism with a desire to be part of and help lead an excellent team.
- Highly organized, detail-oriented individual who can quickly analyze issues, execute several projects simultaneously, and think creatively and problem-solve to advance client priorities.
- Excellent verbal and written communications skills, with a proven ability to produce well-written and compelling documents on tight deadlines.
- A strong interest in the news and a comprehensive understanding of the NYC and national media.
- Ability to work well with others and manage in all directions in a fast-paced, deadline-driven environment and to build strong relationships with coworkers and members of the media.
- Bachelor's degree required.

Please email a resume to [jobs@risaheller.com](mailto:jobs@risaheller.com).